

INTERNAL ASSIGNMENT QUESTIONS

M.A. (Public Administration) Semester I

2025



PROF. G. RAM REDDY CENTRE FOR DISTANCE EDUCATION

(RECOGNISED BY THE DISTANCE EDUCATION BUREAU, UGC, NEW DELHI)

OSMANIA UNIVERSITY

(A University with Potential for Excellence and Re-Accredited by NAAC with "A" + Grade)

DIRECTOR

Prof. G.B. Reddy

Hyderabad – 7 Telangana State

**PROF.G.RAM REDDY CENTRE FOR DISTANCE EDUCATION
OSMANIA UNIVERSITY, HYDERABAD – 500 007**

Dear Students,

Every student of M.A. Public Administration Semester I has to write and submit **Assignment** for each paper compulsorily. Each assignment carries **30 marks**. The marks awarded to the students will be forwarded to the Examination Branch, OU for inclusion in the marks memo. If the student fail to submit Internal Assignments before the stipulated date, the internal marks will not be added in the final marks memo under any circumstances. The assignments will not be accepted after the stipulated date. **Candidates should submit assignments only in the academic year in which the examination fee is paid for the examination for the first time.**

Candidates are required to submit the Exam fee receipt along with the assignment answers scripts at the concerned counter on or before **30-06-2025** and obtain proper submission receipt.

ASSIGNMENT WITHOUT EXAMINATION FEE PAYMENT RECEIPT (ONLINE) WILL NOT BE ACCEPTED

Assignments on Printed / Photocopy / Typed will not be accepted and will not be valued at any cost. Only HAND WRITTEN ASSIGNMENTS will be accepted and valued.

Students are advised not to use Black Pen.

Methodology for writing the Assignments (Instructions) :

1. First read the subject matter in the course material that is supplied to you.
2. If possible read the subject matter in the books suggested for further reading.
3. You are welcome to use the PGRRCDE Library on all working days for collecting information on the topic of your assignments. (10.30 am to 5.00 pm).
4. Give a final reading to the answer you have written and see whether you can delete unimportant or repetitive words.
5. The cover page of the each theory assignments must have information as given in FORMAT below.

FORMAT

1. NAME OF THE STUDENT :
2. ENROLLMENT NUMBER :
3. NAME OF THE COURSE :
4. SEMESTER (I, II, III & IV) :
5. TITLE OF THE PAPER :
6. DATE OF SUBMISSION :
6. Write the above said details clearly on every subject assignments paper, otherwise your paper will not be valued.
7. Tag all the assignments paper wise and submit them in the concerned counter.
8. Submit the assignments on or before **30-06-2025** at the concerned counter at PGRRCDE, OU on any working day and obtain receipt.

DIRECTOR

M.A. PUBLIC ADMINISTRATION – SEMESTER I

INTERNAL ASSESSMENT

PAPER - I: ADMINISTRATIVE THEORY - I

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Explain the basic elements of theory.
2. Identify the 'Principles of Administration' according to Fayol.
3. Discuss the assumptions of Public Choice Approach.
4. Comment on the New Public Administration-III Conference.
5. What are the difference between Government and Governance.

SECTION - B

UNIT – II : Answer the following Questions (each question carries ten marks)

2x10=20

1. Trace the intellectual roots of Globalization and its impact on Public Administration.
2. Write an essay on the relevance of 'Arthashastra' in present context.

M.A. PUBLIC ADMINISTRATION – SEMESTER I

INTERNAL ASSESSMENT

PAPER - II: Indian Administrative System - I

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Governor.
2. Cabinet Secretary.
3. Role of Cabinet.
4. Emergency powers of President.
5. Article 356.

SECTION - B

UNIT – II : Answer the following Questions (each question carries ten marks)

2x10=20

1. Explain the powers and functions of The President of India.
2. Role and powers of Chief Minister of a State.

M.A. PUBLIC ADMINISTRATION – SEMESTER I

INTERNAL ASSESSMENT

PAPER - III: Comparative Public Administration - I

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks) 5x2=10

1. Write a short note on evolution of Comparative Public Administration.
2. What are the objectives of CAG.
3. Define nature of Comparative Public Administration.
4. What do you mean by Structural Functional Approach.
5. Write a short note on rule of Bureaucracy in Britain.

SECTION - B

UNIT – II : Answer the following Questions (each question carries ten marks) 2x10=20

1. Discuss the signature of Comparative Public Administration.
2. Write a note on general systems approach to the study of Comparative Public Administration.

M.A. PUBLIC ADMINISTRATION – SEMESTER I

INTERNAL ASSESSMENT

PAPER - IV: Financial Administration - I

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Meaning of Public Finance.
2. Canon's of Taxation.
3. Wagner's Hypothesis.
4. Meaning of Public Debt.
5. Types of Budget.

SECTION - B

UNIT – II : Answer the following Questions (each question carries ten marks)

2x10=20

1. Explain the meaning, importance and main sources of Public Revenue.
2. Explain the organisation, importance and functions of Reserve Bank of India.